Staff with Known COVID-19 Exposure

Staff reports to their leader a known exposure to confirmed COVID-19 person at home, work or in the community.

All staff requirements remain:
- Physical distancing
- Self-monitoring
- Wear a barrier mask when on site
- Wear a face shield when indicated

At any point in this process, if a staff member becomes symptomatic, they must contact EHS immediately

Leader: Does staff member report one or more COVID-19 symptoms? —Yes→ **Staff member will call EHS to discuss symptoms, schedule testing and should not report for on-site work until cleared by EHS**

No

Leader: Is the exposure determined to be high-risk?* —No→

*Definition – High-risk exposure:
1. A household member is infected with laboratory-confirmed COVID-19.
2. Direct exposure of mucus membranes to saliva from COVID-19 confirmed patient.
3. Present in room during an aerosol-generating procedure without N95 respirator or PAPR in a patient who is infected with laboratory-confirmed COVID-19.
4. Close (within 6-feet), prolonged (>15 cumulative minutes), unmasked indoor exposure to another individual with laboratory-confirmed COVID-19 infection. Wearing a personal face covering is not considered masked in this situation.

Yes

Leader: Can this staff member work from home for up to 14 days after date of last presumed exposure? —Yes→ **Staff must quarantine at home when not at work up through day 14 after date of last presumed exposure**

Staff who had alternative work arrangements during determined timeframe may return to their regular work assignment without EHS screening after the established period ends

Staff reporting hours worked in MyTime: if work available is not up to their FTE, leaders will enter C19E pay code to time card
GME residents and fellows: if not able to work from home, log time in MedHub as *Disaster Admin – paid 100%*

No

To assist, this listing of factors can be reviewed and considered

Leader: Is the staff member needed on-site to provide safe clinical operations? —No→

Yes

Leader notifies EHS of staff exposure situation

Leader informs staff member to expect call from EHS

Operational Needs Change, Staff Needed Back On-Site

EHS Review of Exposure
Includes call to staff

Is the exposure determined to be high-risk?* —No→ **No further action required**

—Yes→ EHS will confirm high-risk exposure and schedule staff member for COVID-19 testing*** at day 5-7 and day 12-14, if applicable and assuming they remain asymptomatic

***If staff member lives with household contact with COVID-19 and cannot avoid continued close contact, staff member may also require additional testing on day 19-21

Staff should...
- Monitor & document signs and symptoms
- Quarantine at home when not at work
...up through at least 14 days after date of last presumed exposure

Staff may fully return to regular work assignment without further EHS screening after the established period ends

Staff reporting hours worked in MyTime: if work available is not up to their FTE, Leaders will enter C19E pay code to time card
GME residents and fellows: if not able to work from home, log time in MedHub as *Disaster Admin – paid 100%*

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