

UW HEALTH JOB DESCRIPTION

EQUIPMENT TRANSPORT TECHNICIAN

Job Code: 410018	FLSA Status: Non-Exempt	Mgt. Approval: R. Scheuer	Date: June 2024
Department: Facilities & Engineering Services		HR Approval: S. Whitlock	Date: June 2024

JOB SUMMARY

Primary duties include providing scheduled and unscheduled deliveries of scopes and instruments to locations, when requested. This position is assigned to the Sterile Processing Department. The Equipment Transport Technician is responsible for providing exceptional customer service to all patients, staff, and visitors.

MAJOR RESPONSIBILITIES

- Delivers a variety of scopes and instruments to Clinics.
- Picks up contaminated scopes and instruments from clinical areas for delivery to Sterile Processing.
- Ability to appropriately handle and transport both contaminated and processed instrumentation.
- Performs surveillance to ensure removal of clutter, to be continually ready and safe for regulatory survey.
- Completes appropriate paperwork for work completed.
- Ensures prompt and accurate handling and storage of all scopes and instruments, with a sense of urgency as the deliveries may be time sensitive.
- Performs additional duties as assigned.

ALL DUTIES AND REQUIREMENTS MUST BE PERFORMED CONSISTENT WITH THE UW HEALTH PERFORMANCE STANDARDS.

JOB REQUIREMENTS

Education	Minimum	
	Preferred	High School diploma or equivalent.
Work Experience	Minimum	
	Preferred	Experience with distributing equipment in a hospital setting.
Licenses & Certifications	Minimum	
	Preferred	
Required Skills, Knowledge, and Abilities		<ul style="list-style-type: none"> • Ability to work independently and as a team member. • Possess a thorough knowledge of safety precautions, to be followed while working inside the clinic. • Knowledge of safe lifting methods. • Ability to follow written and oral instructions. • Demonstrated customer service skills. • Ability to communicate effectively to internal and external customers.

AGE SPECIFIC COMPETENCY (Clinical jobs only)

Identify age-specific competencies for direct and indirect patient care providers who regularly assess, manage and treat patients.

Instructions: Indicate the age groups of patients served either by direct or indirect patient care by checking the appropriate boxes below. Next,

<input type="checkbox"/>	Infants (Birth – 11 months)	<input type="checkbox"/>	Adolescent (13 – 19 years)
<input type="checkbox"/>	Toddlers (1 – 3 years)	<input type="checkbox"/>	Young Adult (20 – 40 years)
<input type="checkbox"/>	Preschool (4 – 5 years)	<input type="checkbox"/>	Middle Adult (41 – 65 years)
<input type="checkbox"/>	School Age (6 – 12 years)	<input type="checkbox"/>	Older Adult (Over 65 years)

JOB FUNCTIONS

Review the employee's job description and identify each essential function that is performed differently based on the age group of the patient.

PHYSICAL REQUIREMENTS

Indicate the appropriate physical requirements of this job in the course of a shift. *Note: reasonable accommodations may be made available for individuals with disabilities to perform the essential functions of this position.*

Physical Demand Level	Occasional Up to 33% of the time	Frequent 34%-66% of the time	Constant 67%-100% of the time
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	Sedentary: Ability to lift up to 10 pounds maximum and occasionally lifting and/or carrying such articles as dockets, ledgers and small tools. Although a sedentary job is defined as one, which involves sitting, a certain amount of walking and standing is often necessary in carrying out job duties. Jobs are sedentary if walking and standing are required only occasionally and other sedentary criteria are met.	Up to 10#	Negligible	Negligible
	Light: Ability to lift up to 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds. Even though the weight lifted may only be a negligible amount, a job is in this category when it requires walking or standing to a significant degree.	Up to 20#	Up to 10# or requires significant walking or standing, or requires pushing/pulling of arm/leg controls	Negligible or constant push/pull of items of negligible weight
X	Medium: Ability to lift up to 50 pounds maximum with frequent lifting/and or carrying objects weighing up to 25 pounds.	20-50#	10-25#	Negligible-10#
X	Heavy: Ability to lift up to 100 pounds maximum with frequent lifting and/or carrying objects weighing up to 50 pounds.	50-100#	25-50#	10-20#
	Very Heavy: Ability to lift over 100 pounds with frequent lifting and/or carrying objects weighing over 50 pounds.	Over 100#	Over 50#	Over 20#
Other - list any other physical requirements or bona fide occupational qualifications not indicated above:		Ability to walk continuously over long distance.		

Note: The purpose of this document is to describe the general nature and level of work performed by personnel so classified; it is not intended to serve as an inclusive list of all responsibilities associated with this position.