

UW HEALTH JOB DESCRIPTION

Clinical Content Facilitator, Pathway Program

Job Code: 700015	FLSA Status: Exempt	Mgt. Approval: C. Warner	Date: August 2021
Department: Center for Clinical Knowledge Management		HR Approval: S. Whitlock	Date: August 2021

JOB SUMMARY

The Clinical Content Facilitator, Pathway Program develops and maintains Electronic Health Record embedded, evidence-based clinical pathways across UW Health which will be used by clinicians to support them in providing direct patient care. The incumbent is expected to skillfully help a group of health care professionals understand the common objective of a pathway, assist with identifying and framing published evidence that informs the pathway content, actively manage the process of information exchange and decision making across an interdisciplinary group, and assist with identification of metrics to show impact of pathways. All tasks must be undertaken objectively and dispassionately, while ensuring that evidence is the primary guiding influence and that current policies, guidelines, procedures and standards are respected.

MAJOR RESPONSIBILITIES

1. Search the clinical literature for appropriate resources to inform clinical pathway content
2. Evaluate and summarize identified clinical literature to aid in decision making by the working group
3. Facilitate workgroups consisting of clinicians and operational leaders from across the enterprise in order to reach a consensus on pathway content
4. Actively engage and create collaborative relationships with physicians and other health care professionals within interdisciplinary work groups in the inpatient, ED and ambulatory settings
5. Manage projects which result in the formation of clinical pathways defining recommended, and sometimes required, clinical care steps across any and all clinical settings for any discipline
6. Understand a level of Electronic Health Record technical knowledge allowing for appropriate handoff of information to IS staff for build needs
7. Effectively communicate changes needed to related clinical tools to ensure consistency
8. Assist in monitoring and evaluating of patient care in relation to pathway development, implementation and maintenance.
9. Act as an enterprise resource for the creation and modification of UW Health clinical pathways
10. Represent the Center for Clinical Knowledge Management in meetings and other venues. Able to independently identify issues within meetings of which CCKM should be a part or could be of assistance and confidently offer assistance.
11. Act as a conduit with the vendor providing the pathway software platform

ALL DUTIES AND REQUIREMENTS MUST BE PERFORMED CONSISTENT WITH THE UW HEALTH PERFORMANCE STANDARDS.

JOB REQUIREMENTS

Education	Minimum	Bachelor's degree in Nursing
	Preferred	Master's degree in Nursing
Work Experience	Minimum	Two (2) years of clinical experience performing direct patient care
	Preferred	<ul style="list-style-type: none"> • Experience in evaluation of biomedical evidence • Experience with an electronic health record • Process-improvement experience • Project Management experience
Licenses & Certifications	Minimum	Licensed as a Registered Nurse
	Preferred	Project Management Certification
Required Skills, Knowledge, and Abilities		<ul style="list-style-type: none"> • Project management skills • Strategic focus • Effective group facilitation/meeting management skills • Excellent oral and written communication, questioning and observation skills • Understanding of quality improvement processes • Benchmarking and performance measuring experience • Familiarity with evidence-based practice concepts and tools • Proficient with data management applications, Microsoft EXCEL, WORD and PowerPoint

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AGE SPECIFIC COMPETENCY (Clinical jobs only)			
Identify age-specific competencies for direct and indirect patient care providers who regularly assess, manage and treat patients.			
Instructions: Indicate the age groups of patients served either by direct or indirect patient care by checking the appropriate boxes below. Next,			
	Infants (Birth – 11 months)		Adolescent (13 – 19 years)
	Toddlers (1 – 3 years)		Young Adult (20 – 40 years)
	Preschool (4 – 5 years)		Middle Adult (41 – 65 years)
	School Age (6 – 12 years)		Older Adult (Over 65 years)
JOB FUNCTIONS			
Review the employee's job description and identify each essential function that is performed differently based on the age group of the patient.			
PHYSICAL REQUIREMENTS			
Indicate the appropriate physical requirements of this job in the course of a shift. <i>Note: reasonable accommodations may be made available for individuals with disabilities to perform the essential functions of this position.</i>			
Physical Demand Level	Occasional Up to 33% of the time	Frequent 34%-66% of the time	Constant 67%-100% of the time
x Sedentary: Ability to lift up to 10 pounds maximum and occasionally lifting and/or carrying such articles as docket, ledgers and small tools. Although a sedentary job is defined as one, which involves sitting, a certain amount of walking and standing is often necessary in carrying out job duties. Jobs are sedentary if walking and standing are required only occasionally and other sedentary criteria are met.	Up to 10#	Negligible	Negligible
Light: Ability to lift up to 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds. Even though the weight lifted may only be a negligible amount, a job is in this category when it requires walking or standing to a significant degree.	Up to 20#	Up to 10# or requires significant walking or standing, or requires pushing/pulling of arm/leg controls	Negligible or constant push/pull of items of negligible weight
Medium: Ability to lift up to 50 pounds maximum with frequent lifting and/or carrying objects weighing up to 25 pounds.	20-50#	10-25#	Negligible-10#
Heavy: Ability to lift up to 100 pounds maximum with frequent lifting and/or carrying objects weighing up to 50 pounds.	50-100#	25-50#	10-20#
Very Heavy: Ability to lift over 100 pounds with frequent lifting and/or carrying objects weighing over 50 pounds.	Over 100#	Over 50#	Over 20#
Other - list any other physical requirements or bona fide occupational qualifications not indicated above:			

Note: The purpose of this document is to describe the general nature and level of work performed by personnel so classified; it is not intended to serve as an inclusive list of all responsibilities associated with this position.