

## UW HEALTH JOB DESCRIPTION

### Strategic Consultant, Medicare Payment Process

<b>Job Code:</b> 310057	<b>FLSA Status:</b> Non-Exempt	<b>Mgt. Approval:</b> J. Robaidek	<b>Date:</b> August 2023
<b>Department:</b> System Administration		<b>HR Approval:</b> B. Haak	<b>Date:</b> August 2023

### JOB SUMMARY

This role is responsible for identifying additional opportunities to expand Medicare Payments to the health system. The position will determine what if any process/legislative changes need to happen to expand these payments. Develop strategies working with both elected and appointed officials to support these expanded payments in coordination with UW Health Government Affairs and UW Health Finance leaders. Responsibilities may include but are not limited to activities related to the development and implementation of a legislative comment function, working with government affairs team to identify proposed rules, laws, and statutes suitable for comments by the University of Wisconsin Hospitals and Clinics Authority and finalizing proposed comments for submission. Develop a proposal for the Wisconsin Department of Health Services to make payments governed by 42 Code of Federal Regulations (CFR) 433.15(b)(7) and 42 CFR 433.51(b).

### MAJOR RESPONSIBILITIES

- Identify proposed rules, laws and statuses applicable to Medicare Payment Process.
- Identify applicable charges and codes to facilitate the Medicare Payment Process.
- Develop a proposal/process that outlines the identification and receipt of payments from the Wisconsin Department of Health Services to UW Health as governed by federal regulations.
- Train UW Health staff of ongoing edits to the process to ensure maximum reimbursement in applicable charges.

**ALL DUTIES AND REQUIREMENTS MUST BE PERFORMED CONSISTENT WITH THE UW HEALTH PERFORMANCE STANDARDS.**

### JOB REQUIREMENTS

Education	Minimum	Bachelor's Degree
	Preferred	Master's Degree
Work Experience	Minimum	Five (5) years' experience in advanced government payer policy
	Preferred	Ten (10) years' experience in advanced government payer policy
Licenses & Certifications	Minimum	N/A
	Preferred	N/A
Required Skills, Knowledge, and Abilities		
<ul style="list-style-type: none"> <li>• Knowledge of 42 Code of Federal Regulations (CFR) 433.15(b)(7) and 42 CFR 433.51(b).</li> <li>• Ability to apply the principles of independent logical, analytical thinking to define problems, collect data, establish facts, draw valid conclusions and recommend solutions to complex problems and issues. Balances the big picture while maintaining high attention to detail and quality.</li> <li>• Intermediate skills and experience with Excel, Word and PPT as well as other data visualization and analysis tools</li> <li>• Effectively exchanges information (verbal or written) by sharing ideas, reporting facts and other information, responding to questions and employing active listening techniques to build consensus and facilitate effective decision-making.</li> <li>• Strong business acumen</li> <li>• Experience with executive level presentation development and delivery. Demonstrates confidence when responding to questions.</li> </ul>		

### PHYSICAL REQUIREMENTS

**Indicate the appropriate physical requirements of this job in the course of a shift.** *Note: reasonable accommodations may be made available for individuals with disabilities to perform the essential functions of this position.*

Physical Demand Level		Occasional Up to 33% of the time	Frequent 34%-66% of the time	Constant 67%-100% of the time
<b>x</b>	<b>Sedentary:</b> Ability to lift up to 10 pounds maximum and occasionally lifting and/or carrying such articles as dockets, ledgers and small tools. Although a sedentary job is defined as	<b>Up to 10#</b>	<b>Negligible</b>	<b>Negligible</b>

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	one, which involves sitting, a certain amount of walking and standing is often necessary in carrying out job duties. Jobs are sedentary if walking and standing are required only occasionally and other sedentary criteria are met.			
	<b>Light:</b> Ability to lift up to 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds. Even though the weight lifted may only be a negligible amount, a job is in this category when it requires walking or standing to a significant degree.	<b>Up to 20#</b>	<b>Up to 10#</b> or requires significant walking or standing, or requires pushing/pulling of arm/leg controls	<b>Negligible</b> or constant push/pull of items of negligible weight
	<b>Medium:</b> Ability to lift up to 50 pounds maximum with frequent lifting/and or carrying objects weighing up to 25 pounds.	<b>20-50#</b>	<b>10-25#</b>	<b>Negligible-10#</b>
	<b>Heavy:</b> Ability to lift up to 100 pounds maximum with frequent lifting and/or carrying objects weighing up to 50 pounds.	<b>50-100#</b>	<b>25-50#</b>	<b>10-20#</b>
	<b>Very Heavy:</b> Ability to lift over 100 pounds with frequent lifting and/or carrying objects weighing over 50 pounds.	<b>Over 100#</b>	<b>Over 50#</b>	<b>Over 20#</b>
List any other physical requirements or bona fide occupational qualifications:				

Note: The purpose of this document is to describe the general nature and level of work performed by personnel so classified; it is not intended to serve as an inclusive list of all responsibilities associated with this position.