

UW HEALTH JOB DESCRIPTION

Clinical Informaticist

Job Code: 700008	FLSA Status: Exempt	Mgt. Approval: C Warner	Date: 7.2017
Department : CCKM		HR Approval: K Sawyer	Date: 7.2017

JOB SUMMARY

The Clinical Informaticist is responsible for the initial build and ongoing management of evidence-based clinical decision support tools in Health Link including order sets, Best Practice Alerts (BPAs), Health Maintenance, registries, reports and others as developed to improve patient care. The incumbent will have to build strong relationships with staff from Operations, Information Systems, Quality, Population Health and other key strategic initiative partners to ensure all associated electronic health record (EHR) build is consistent with organizational clinical standards. In addition to building strong relationships, the incumbent has to be familiar with operational processes, workflows and practices in departments across the organization to ensure appropriate tool build. The applicant must also work closely with colleagues in the Center for Clinical Knowledge Management (CCKM) to ensure all content is developed with an eye toward translation into clinical tools within the EHR.

MAJOR RESPONSIBILITIES

1) Translation of Evidenced Based Clinical Content into Health Link tools

- Interviews users at staff, management and executive levels regarding the perceived needs and processes related to Health Link and non-Health Link tools and workflows.
- Works with project team members and the operational staff to acquire an understanding of the underlying needs of the project and creatively translate these needs into how the system should be built.
- Analyzes and advises various workgroups on pros and cons of different Health Link strategies to meet the clinical needs and evidence-based clinical tools.
- Collaborates with Information Systems, Quality, Population Health, and Operations to ensure information regarding build needs is shared and distributed. Translates the requests into an outline of Health Link tools to be built, works with the team to ensure that the plan is appropriate for the build and consistent with clinical standards.
- Assists with the identification of any Health Link records to be built including procedure and medication records, working closely with the UW Health Informations System teams.
- Supports build of clinical decision support tools including: order sets, registries, reporting workbench reports, banners, BPA's and Health Maintenance.
- Provides clinical review of Health Link Records and supporting documentation for IS staff.
- Adheres to standards for naming and numbering conventions and security classifications.
- Participates in regular communication with Epic to collect information regarding potential system enhancements.
- Leads the quality assurance efforts of the team, ensures that documentation is complete and accurate, works to resolve any issues or problems.
- Works with members of the project team to track and monitor the requests for content and tools.

2) Leads Clinical Tool Build and Review Discussions

- Ensures that all clinical tools for which the incumbent is responsible are tracked according to department standards, consistent with the clinical content in UW Health guidelines and policies and reviewed on a regular basis to ensure tools are up to date.
- Facilitates multidisciplinary discussions to design and obtain approval of clinical decision support tools.

3) Provides User Support and Assistance

- Supports managers, providers, Super Users, CCKM and Quality staff in their understanding of Health Link functionality/limitations and associated organizationally approved workflows.
- Assists trainers while preparing for any new or updated user training, as needed.
- Provides hands-on support or command center support during a new implementation or upgrade.
- Communicates clearly, patiently, and supportively with users, projecting a knowledge about the workflows and processes.
- Supports enterprise analytics analysts in the recognition and interpretation of discrete data for reporting purposes.

4) Participates in Team Initiatives and CQI Projects

- Participates in meetings or discussions about workflow improvement initiatives related to the areas of clinical tool management.
- Completes new projects that are identified for quality improvement purposes, such as changes to clinical decision support tools or adjustments to build of already approved tools and workflows.

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ALL DUTIES AND REQUIREMENTS MUST BE PERFORMED CONSISTENT WITH THE UW HEALTH PERFORMANCE STANDARDS.

JOB REQUIREMENTS

Education	Minimum	<ul style="list-style-type: none"> Bachelor's degree in Pharmacy or a PharmD degree
	Preferred	
Work Experience	Minimum	<ul style="list-style-type: none"> Three (3) years of clinical pharmacist experience One (1) year experience with electronic health records
	Preferred	<ul style="list-style-type: none"> Project management experience Experience creating and/or maintaining clinical decision support tools
Licenses & Certifications	Minimum	<ul style="list-style-type: none"> Licensed Pharmacist in the State of Wisconsin Epic certification in EpicCare Ambulatory within 12 months of hire
	Preferred	<ul style="list-style-type: none"> Epic certification in 3 or more modules (e.g. Inpatient, Willow, Ambulatory, Beacon, etc.)
Required Skills, Knowledge, and Abilities		<ul style="list-style-type: none"> Creative problem solving skills to address highly complex day to day activities Provide clinical perspective/understanding to individuals without clinical backgrounds In-depth knowledge of department, clinical and system processes. Ability to prioritize, resolve conflicts, maintain issues lists, manage project tasks. Ability to lead team members on a project. Ability to acquire and assimilate new knowledge and skills quickly. Consultive approach to working with users in assessing needs and requirements and how Epic may be configured to meet those needs. Ability to manage multiple tasks with ease and efficiency. Strong problem-solving and creativity skills. Ability to use and learn an Electronic Health Record. Computer skills including Microsoft Suite of programs required. Strong attention to detail Strong team player Strong customer service skills Strong organizational skills Strong written and verbal communication skills

PHYSICAL REQUIREMENTS

Indicate the appropriate physical requirements of this job in the course of a shift. *Note: reasonable accommodations may be made available for individuals with disabilities to perform the essential functions of this position.*

Physical Demand Level		Occasional Up to 33% of the time	Frequent 34%-66% of the time	Constant 67%-100% of the time
X	Sedentary: Ability to lift up to 10 pounds maximum and occasionally lifting and/or carrying such articles as dockets, ledgers and small tools. Although a sedentary job is defined as one, which involves sitting, a certain amount of walking and standing is often necessary in carrying out job duties. Jobs are sedentary if walking and standing are required only occasionally and other sedentary criteria are met.	Up to 10#	Negligible	Negligible
	Light: Ability to lift up to 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds. Even though the weight lifted may only be a negligible amount, a job is in this category when it requires walking or standing to a significant degree.	Up to 20#	Up to 10# or requires significant walking or standing, or requires pushing/pulling of arm/leg controls	Negligible or constant push/pull of items of negligible weight
	Medium: Ability to lift up to 50 pounds maximum with frequent lifting and/or carrying objects weighing up to 25 pounds.	20-50#	10-25#	Negligible-10#
	Heavy: Ability to lift up to 100 pounds maximum with frequent lifting and/or carrying objects weighing up to 50 pounds.	50-100#	25-50#	10-20#
	Very Heavy: Ability to lift over 100 pounds with frequent lifting and/or carrying objects weighing over 50 pounds.	Over 100#	Over 50#	Over 20#
List any other physical requirements or bona fide				

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occupational qualifications:	
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Note: The purpose of this document is to describe the general nature and level of work performed by personnel so classified; it is not intended to serve as an inclusive list of all responsibilities associated with this position.