

UW HEALTH JOB DESCRIPTION

Radiologic Tech – Mammography, Radiologic Tech - Mammo Float

Job Code: 500008, 500042	FLSA Status: Non-Exempt	Mgt. Approval: G. Greenwood, Dr. Michael J. Tuite	Date: June 2024
Department: Radiology		HR Approval: D. Ripp	Date: June 2024

JOB SUMMARY

The Radiologic Tech - Mammography performs a wide variety of routine and advanced imaging. The incumbent works independently, performing complex and specialized procedures under the general supervision of the section Team Lead as well as the Radiology Manager. The Radiologic Tech - Mammography must be able to use a wide variety of imaging equipment, computers, and processors. The incumbent must be able to provide basic maintenance and repairs, participate in QA, and resolve issues related to image processing and the image archiving system.

The Radiologic Tech - Mammography may be assigned to work in a variety of locations, assist other radiology modalities and/or clinical services. The Radiologic Tech - Mammography must have the knowledge to make quick and highly technical decisions in order to accommodate physical restrictions and pathology.

The incumbent independently performs advanced level procedures on adults, geriatric, and adolescent age groups and performs patient assessment within the scope of practice. The procedures are performed in the various Radiology Imaging locations and at a variety of clinical sites. The Radiologic Tech - Mammography works collaboratively with staff to prioritize and organize schedules and to triage routine and emergent procedures. The incumbent has daily contact with professionals, patients and families. The Radiologic Tech – Mammo coordinates and actively participates in the training of other Imaging technologists, fellows, residents, physicians and visiting health care professionals and serves as a clinical instructor for affiliated imaging training programs and assists in training other Imaging technologists.

The Radiologic Tech - Mammography efficiently operates biopsy and localization equipment. The incumbent maintains a working knowledge of the structured reporting system for procedure tracking and appropriate follow up care.

MAJOR RESPONSIBILITIES

Direct Patient Care:

- Radiologic Tech - Mammography is competent in performing all general and advanced level breast imaging procedures and provides support for other Radiologic Technologists as needed. Participating in breast imaging studies comprises the majority of the incumbent's daily activities.

Analysis and Communication

- Checks the requisition for complete information and proper procedure and schedules procedures as needed.
- Obtains sufficient information to determine whether the procedure should be performed immediately or within a specific time frame.
- Determines if additional technical support is required and follows the proper procedure for obtaining support.
- Adheres to established section and organizational protocols, QA guidelines and regulatory requirements.
- Interacts appropriately with patients and all care providers.

Imaging Procedures

- Sets up the imaging room to coincide with the examination being performed to include the use of proper isolation precautions when needed.
- Verifies two patient identifiers.
- Explains procedure to patient and provides post procedure instructions.
- Sets up trays, performs time outs and assists physicians in performing procedures.
- Safely transfers patient to and from carts, beds and wheelchairs.
- Positions the patient ensuring patient comfort and modesty.
- Selects proper imaging devices, provides proper shielding for patients and assisting personnel, and sets the machine to obtain optimal images.
- Accurately critiques images and adjusts factors if an image needs to be repeated.
- Properly tracks procedures according to imaging standards.

Responsibilities Supporting Patient Care

- Performs patient assessment and screening within the scope of practice.

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- Bills procedures and associated supplies.
- Meets the daily goals of the work group by prioritizing workflow.
- Uses a variety of imaging equipment and understands the capabilities and limitations of each piece of equipment.
- Uses the image archiving system and maintains an expertise in data and image transfer.
- Enters information into the Patient Safety Net.
- Notifies the appropriate personnel when equipment malfunctions or requires maintenance.
- Properly enters service requests when equipment is down.
- Cleans, disinfects, and inspects equipment.
- Checks the status of the imaging equipment to ensure device is in proper operating condition.
- Performs testing to ensure proper calibration and optimal performance of equipment.

Responsibilities Supporting Education and Research

- Assists medical staff and physicists during research projects.
- Assists, instructs and evaluates students from the UW School of Imaging Technologies and affiliates.
- Establishes student outcomes for clinical rotations.
- Explains and demonstrates methodology of various procedures to students.
- Reviews imaging performance results with students.
- Provides guidance for improvements in technical knowledge and skill.
- Assists in record keeping and accumulates statistics and data.
- Explains methodology and demonstrates procedures, equipment, and devices to faculty, residents, and physicians, medical and technical students.

Other

- Other duties as assigned.
- Maintains licensure, certifications and ongoing CEUs for professional development on a timely basis.

ALL DUTIES AND REQUIREMENTS MUST BE PERFORMED CONSISTENT WITH THE UW HEALTH PERFORMANCE STANDARDS.

JOB REQUIREMENTS

Education	Minimum	Graduate of a School of Radiologic Technology
	Preferred	Bachelor's degree in relevant field.
Work Experience	Minimum	Previous healthcare experience
	Preferred	Two (2) years of clinical experience
Licenses & Certifications	Minimum	<ul style="list-style-type: none"> • ARRT Radiography (R) Certification • Wisconsin Radiological License • ARRT Mammography (M) certification within 30 months of hire • CPR certification within 3 months of hire
	Preferred	Mammography certification
Required Skills, Knowledge, and Abilities		<ul style="list-style-type: none"> • Self-motivated & directed with regard to increasing level of understanding and knowledge. • Ability to handle multiple tasks/projects and meets objectives and deadlines. • Effective oral and written professional communications skills. • Ability to demonstrate ethical and professional behaviors at all times. • Ability to maintain patient confidentiality and privacy. • Ability to use initiative and independent judgment. • Ability to work independently. • Excellent interpersonal skills with the ability to interact effectively with patients, families, healthcare professionals and equipment vendors. • Knowledge regarding quality improvement and standards of care within practice area. • Capable of demonstrating flexibility with demands of external/internal customers placed on operating functions of the department. • Basic computer skills. • Capable of wearing lead aprons for extended periods of time. • Physical ability to lift and position patients and assist with patient transfers

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	utilizing beds or stretchers. • Ability to work overtime as needed. • Demonstrates critical care skills to patients with higher acuity. (ED, ICU, NICU, PICU, Intraoperative Neuro MR, OR).		
AGE SPECIFIC COMPETENCY (Clinical jobs only)			
Identify age-specific competencies for direct and indirect patient care providers who regularly assess, manage and treat patients.			
Instructions: Indicate the age groups of patients served either by direct or indirect patient care by checking the appropriate boxes below. Next,			
	Infants (Birth – 11 months)	<input checked="" type="checkbox"/>	Adolescent (13 – 19 years)
	Toddlers (1 – 3 years)	<input checked="" type="checkbox"/>	Young Adult (20 – 40 years)
	Preschool (4 – 5 years)	<input checked="" type="checkbox"/>	Middle Adult (41 – 65 years)
	School Age (6 – 12 years)	<input checked="" type="checkbox"/>	Older Adult (Over 65 years)
JOB FUNCTIONS Review the employee's job description and identify each essential function that is performed differently based on the age group of the patient.			
PHYSICAL REQUIREMENTS			
Indicate the appropriate physical requirements of this job in the course of a shift. <i>Note: reasonable accommodations may be made available for individuals with disabilities to perform the essential functions of this position.</i>			
Physical Demand Level		Occasional Up to 33% of the time	Frequent 34%-66% of the time
		Constant 67%-100% of the time	
	Sedentary: Ability to lift up to 10 pounds maximum and occasionally lifting and/or carrying such articles as docket, ledgers and small tools. Although a sedentary job is defined as one, which involves sitting, a certain amount of walking and standing is often necessary in carrying out job duties. Jobs are sedentary if walking and standing are required only occasionally and other sedentary criteria are met.	Up to 10#	Negligible
	Light: Ability to lift up to 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds. Even though the weight lifted may only be a negligible amount, a job is in this category when it requires walking or standing to a significant degree.	Up to 20#	Negligible or constant push/pull of items of negligible weight
X	Medium: Ability to lift up to 50 pounds maximum with frequent lifting and/or carrying objects weighing up to 25 pounds.	20-50#	10-25#
	Heavy: Ability to lift up to 100 pounds maximum with frequent lifting and/or carrying objects weighing up to 50 pounds.	50-100#	25-50#
	Very Heavy: Ability to lift over 100 pounds with frequent lifting and/or carrying objects weighing over 50 pounds.	Over 100#	Over 50#
List any other physical requirements or bona fide occupational qualifications:			

Note: The purpose of this document is to describe the general nature and level of work performed by personnel so classified; it is not intended to serve as an inclusive list of all responsibilities associated with this position.