

UW HEALTH JOB DESCRIPTION

APPRENTICE – RESPIRATORY THERAPIST

Job Code: 410081	FLSA Status: Non-exempt	Mgt. Approval: J. Simonsen	Date: March 2024
Department: HR – Career Pathways		HR Approval: S. Whitlock	Date: March 2024

JOB SUMMARY

The Apprentice - Respiratory Therapist is a patient care support partner in coordination with the licensed Respiratory Therapist (RT) and performs work as delegated. The Apprentice - Respiratory Therapy is responsible for performing multiple duties ranging from equipment reprocessing and stocking to bedside care. Initial job duties will surround equipment stocking, reprocessing and calibration. As the Apprentice gains knowledge and competency in the clinical setting, job duties will expand to bedside care in the acute care settings.

The Apprentice receives specific verbal and written work assignments from the leaders. The Apprentice is expected to work efficiently by completing the work within the scheduled time.

The Apprentice is responsible for attending scheduled didactic courses at Madison College and skills laboratory exercises and professional development sessions at either Madison College or UW Health spaces. The Apprentice is required to pass all didactic, skills lab and clinical coursework with the Madison college grading standard for the specific class or better, complete the Associate of Applied Science Degree in Respiratory Therapy program at Madison College and take the Therapist Multiple-Choice Examination (TMC) and the Clinical Simulation Examination (CSE) to successfully obtain the Registered Respiratory Therapist credential at the conclusion of the three-year apprenticeship program.

MAJOR RESPONSIBILITIES

- Maintain supply of transport oxygen.
- Maintain the supply of oxygen cylinders on all inpatient units, emergency department, and clinic areas.
- Perform routine assembly, maintenance, and cleaning of various types of Respiratory Care Equipment.
- Disinfect equipment prior to calibration and assembly.
- Transport dirty equipment to RT reprocessing area using appropriate infection control techniques.
- Report equipment malfunctions.
- Inspect equipment for correct assembly and function. Assure all parts are in proper working order, and perform preventative maintenance according to established protocols.
- Calibrate equipment to department or manufactures specifications.
- Perform electrical safety inspection according to department and hospital policies and procedures.
- Document all inspections, safety checks, repairs, calibrations problems, etc. in the appropriate database.
- Recognize the need for continued growth by attending staff development programs and workshops.
- Assist respiratory therapists by providing respiratory therapy treatments, procedures, and interventions.
- Perform airway clearance modalities for the purpose of assisting the patient in the mobilization of bronchial secretions and/or increasing lung volumes.
- Perform and aerosolized medication therapies for the treatment of obstructive pulmonary disease, bronchospasm, wheezing, aid in mucociliary clearance, treatment of pulmonary infections, and treatment of hypoxemia of an unknown etiology.
- Initiate, maintain, and titrate medical gas therapy per physician's order.
- Assist with bedside bronchoscopy procedures.
- Initiate and maintain continuous positive airway pressure (CPAP), non-invasive ventilation (NIV) and invasive ventilatory support.
- Perform complete and accurate documentation including charging within the electronic medical record.
- Provide thorough and complete SBAR report to therapist at their shift.

ALL DUTIES AND REQUIREMENTS MUST BE PERFORMED CONSISTENT WITH THE UW HEALTH PERFORMANCE STANDARDS.

JOB REQUIREMENTS

Education	Minimum	High School Diploma or equivalent and are enrolled and actively completing coursework in a Commission on Accreditation for Respiratory Care (CoARC) accredited school for Respiratory Therapy
	Preferred	Max of two (2) pre-requisites completed and accepted by Madison college
Work Experience	Minimum	
	Preferred	Experience with assembly and cleaning of respiratory care equipment.
Licenses & Certifications	Minimum	Basic Life Support/CPR

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	Preferred			
Required Skills, Knowledge, and Abilities		<ul style="list-style-type: none"> Knowledge of, or ability to learn, set-up, maintenance, and cleaning of various types of respiratory care equipment. Excellent verbal and written communication skills. Ability to work in a team environment and to collaborate with a variety of professionals. Demonstrates a self-directed work effort. 		
AGE SPECIFIC COMPETENCY (Clinical jobs only) Identify age-specific competencies for direct and indirect patient care providers who regularly assess, manage and treat patients.				
Instructions: Indicate the age groups of patients served either by direct or indirect patient care by checking the appropriate boxes below. Next,				
<input type="checkbox"/>	Infants (Birth – 11 months)	<input type="checkbox"/>	Adolescent (13 – 19 years)	
<input type="checkbox"/>	Toddlers (1 – 3 years)	<input type="checkbox"/>	Young Adult (20 – 40 years)	
<input type="checkbox"/>	Preschool (4 – 5 years)	<input type="checkbox"/>	Middle Adult (41 – 65 years)	
<input type="checkbox"/>	School Age (6 – 12 years)	<input type="checkbox"/>	Older Adult (Over 65 years)	
JOB FUNCTIONS Review the employee's job description and identify each essential function that is performed differently based on the age group of the patient.				
PHYSICAL REQUIREMENTS				
Indicate the appropriate physical requirements of this job in the course of a shift. <i>Note: reasonable accommodations may be made available for individuals with disabilities to perform the essential functions of this position.</i>				
Physical Demand Level		Occasional Up to 33% of the time	Frequent 34%-66% of the time	Constant 67%-100% of the time
<input type="checkbox"/>	Sedentary: Ability to lift up to 10 pounds maximum and occasionally lifting and/or carrying such articles as docket, ledgers and small tools. Although a sedentary job is defined as one, which involves sitting, a certain amount of walking and standing is often necessary in carrying out job duties. Jobs are sedentary if walking and standing are required only occasionally and other sedentary criteria are met.	Up to 10#	Negligible	Negligible
<input type="checkbox"/>	Light: Ability to lift up to 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds. Even though the weight lifted may only be a negligible amount, a job is in this category when it requires walking or standing to a significant degree.	Up to 20#	Up to 10# or requires significant walking or standing, or requires pushing/pulling of arm/leg controls	Negligible or constant push/pull of items of negligible weight
X	Medium: Ability to lift up to 50 pounds maximum with frequent lifting/and or carrying objects weighing up to 25 pounds.	20-50#	10-25#	Negligible-10#
<input type="checkbox"/>	Heavy: Ability to lift up to 100 pounds maximum with frequent lifting and/or carrying objects weighing up to 50 pounds.	50-100#	25-50#	10-20#
<input type="checkbox"/>	Very Heavy: Ability to lift over 100 pounds with frequent lifting and/or carrying objects weighing over 50 pounds.	Over 100#	Over 50#	Over 20#
Other - list any other physical requirements or bona fide occupational qualifications not indicated above:				

Note: The purpose of this document is to describe the general nature and level of work performed by personnel so classified; it is not intended to serve as an inclusive list of all responsibilities associated with this position.