

UW HEALTH JOB DESCRIPTION

INTERN NON-PHYSICIAN - ORTHOTICS

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|---|---------------------|----------------------------|----------------------|
| Job Code: X70NN4 | FLSA Status: Exempt | Mgt. Approval: J. Lewallen | Date: September 2021 |
| Department: Rehab Therapy – Orthotics Prosthetics | | HR Approval: J. Olson | Date: September 2021 |

JOB SUMMARY

This position is responsible for providing orthotic and/or prosthetics treatment to UW Health patients. This includes the evaluation, design, fabrication, fitting, and modification of orthoses and prostheses. These orthoses and prostheses are used to treat injuries, diseases, amputations, and defects that impair the nervous or musculoskeletal systems.

Problems encountered are moderate to difficult in complexity. Contact with patients may be initiated by the family, patient, caregiver, nurse, or therapist, but is only pursued by physician prescription. Solutions are usually provided by the attending orthotist. Consultation with the Director or Staff Orthotist/Prosthetist is sought in difficult cases. Decision making is made under general supervision.

This position requires verbal and written communication with patient families, nurses, therapists, physicians, medical residents, and students. Communication also occurs with support staff (patient scheduling, program assistants, techs) as well as outside providers (fabrication services and suppliers) regarding the completion of patient care tasks.

MAJOR RESPONSIBILITIES

1. Evaluate patients with physical disabilities, disease, or deformity for appropriate orthotic treatment.
2. Consult with medical staff, residents, and therapists on optimal treatment plan.
3. Selects appropriate orthosis or prosthesis.
 - A. Prefabricated Orthoses
 1. Takes appropriate measurements
 2. Fitting and adjustment of orthosis
 3. Evaluation of function
 4. Instruction on use
 5. Follow up care
 - B. Custom Made Orthoses and Prostheses
 1. Takes measurements and plaster impression needed for fabrication of orthotic and/or prosthetic devices.
 2. Skillfully applies knowledge of tools and machines in the Orthotics and Prosthetics Laboratory to fabricate the orthosis or prosthesis. This includes impression and model modification, component selection and fitting, vacu-forming, and finishing processes.
 3. Finishes orthosis or prosthesis for fitting or instructs and guides technician to do so.
 4. Performs fitting and delivery of orthosis or prosthesis to patient. This includes the evaluation of effectiveness on gait, motion restriction, spinal positioning, etc.
 5. Instructs patient and/or family on proper use and care of orthosis or prosthesis and goals of treatment.
 6. Provides follow up care with modification and repair as needed.
4. Teaches medical residents in group and individual settings about Orthotic and Prosthetic treatment.
5. Attends continuing education conferences and shares information with other Orthotics and Prosthetics staff and medical therapeutic staff.
6. Provides organization of video documentation of Orthotics and Prosthetics treatment outcomes.
7. Assists in maintaining supply of Orthotics and Prosthetics components and supplies.

ALL DUTIES AND REQUIREMENTS MUST BE PERFORMED CONSISTENT WITH THE UW HEALTH PERFORMANCE STANDARDS.

JOB REQUIREMENTS

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| Education | Minimum | Graduate from an accredited Orthotics and Prosthetics Practitioner program |
| | Preferred | |
| Work Experience | Minimum | |

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| | Preferred | Experience in Orthotics and Prosthetics Lab and Orthotics and Prosthetics patient care |
| Licenses & Certifications | Minimum | |
| | Preferred | |
| Required Skills, Knowledge, and Abilities | | <ul style="list-style-type: none"> • Knowledge of orthotic and prosthetic devices and their usage • Knowledge of disabilities and diseases related to orthotics and prosthetics • Skill in evaluating patient's orthotic and prosthetic needs in ages neonatal to geriatric • Skill in casting techniques and model modification • Skill in fabrication of custom orthoses and prostheses, including vacu-forming • Communication skills (verbal and written) with patients and healthcare workers • Ability to speak to groups about orthotics and prosthetics • Ability to organize a large patient care load • Tolerance to an acute care setting • Tolerance to a machine shop setting • Organizational skills in scheduling patient care, coordinating fabrication activities, and follow up care • Technical skills are needed to fabricate orthoses. |

AGE SPECIFIC COMPETENCY (Clinical jobs only)

Identify age-specific competencies for direct and indirect patient care providers who regularly assess, manage and treat patients.

Instructions: Indicate the age groups of patients served either by direct or indirect patient care by checking the appropriate boxes below. Next,

| | | | |
|-------------------------------------|-----------------------------|-------------------------------------|------------------------------|
| <input checked="" type="checkbox"/> | Infants (Birth – 11 months) | <input checked="" type="checkbox"/> | Adolescent (13 – 19 years) |
| <input checked="" type="checkbox"/> | Toddlers (1 – 3 years) | <input checked="" type="checkbox"/> | Young Adult (20 – 40 years) |
| <input checked="" type="checkbox"/> | Preschool (4 – 5 years) | <input checked="" type="checkbox"/> | Middle Adult (41 – 65 years) |
| <input checked="" type="checkbox"/> | School Age (6 – 12 years) | <input checked="" type="checkbox"/> | Older Adult (Over 65 years) |

JOB FUNCTIONS

Review the employee's job description and identify each essential function that is performed differently based on the age group of the patient.

PHYSICAL REQUIREMENTS

Indicate the appropriate physical requirements of this job in the course of a shift. *Note: reasonable accommodations may be made available for individuals with disabilities to perform the essential functions of this position.*

| Physical Demand Level | | Occasional Up to 33% of the time | Frequent 34%-66% of the time | Constant 67%-100% of the time |
|-------------------------------------|--|-------------------------------------|--|--|
| | Sedentary: Ability to lift up to 10 pounds maximum and occasionally lifting and/or carrying such articles as docket, ledgers and small tools. Although a sedentary job is defined as one, which involves sitting, a certain amount of walking and standing is often necessary in carrying out job duties. Jobs are sedentary if walking and standing are required only occasionally and other sedentary criteria are met. | Up to 10# | Negligible | Negligible |
| | Light: Ability to lift up to 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds. Even though the weight lifted may only be a negligible amount, a job is in this category when it requires walking or standing to a significant degree. | Up to 20# | Up to 10# or requires significant walking or standing, or requires pushing/pulling of arm/leg controls | Negligible or constant push/pull of items of negligible weight |
| <input checked="" type="checkbox"/> | Medium: Ability to lift up to 50 pounds maximum with frequent lifting and/or carrying objects weighing up to 25 pounds. | 20-50# | 10-25# | Negligible-10# |
| | Heavy: Ability to lift up to 100 pounds maximum with frequent lifting and/or carrying objects weighing up to 50 pounds. | 50-100# | 25-50# | 10-20# |

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| | Very Heavy: Ability to lift over 100 pounds with frequent lifting and/or carrying objects weighing over 50 pounds. | Over 100# | Over 50# | Over 20# |
| Other - list any other physical requirements or bona fide occupational qualifications not indicated above: | | | | |

Note: The purpose of this document is to describe the general nature and level of work performed by personnel so classified; it is not intended to serve as an inclusive list of all responsibilities associated with this position.