

UW HEALTH JOB DESCRIPTION

AESTHETICIAN

Job Code: 540048	FLSA Status: Non-Exempt	Mgt. Approval: T. Rettig	Date: August 2020
Department: Clinics – Skin Care Services		HR Approval: J. Olson	Date: August 2020

JOB SUMMARY

The Aesthetician will assist with the operations of the skin care program, participate in skin care services, and provide treatments. The Aesthetician will have responsibility for maintenance of the skin care product lines, including product and medical supply inventory. This position will also be accountable for the education of cosmetic center staff in relation to skin care products and sales.

MAJOR RESPONSIBILITIES

1. Assist in the maintenance of skin care services, product lines, and related policies and guidelines. Maintain inventory of skin care product lines; work with vendors on product changes and additions.
2. Assess patient skin and medical conditions as appropriate and document services provided in the electronic medical record (EMR).
3. Offer a variety of skin care services to promote healthy appearances.
4. Administer advanced chemical peels (i.e. glycolic, salicylic, lactic, and retinoic peels).
5. Provide breast areola (permanent cosmetic) tattooing services for patients who have undergone reconstructive surgery.
6. Perform laser hair removal under the direction of the treating physician.
7. Provide CoolSculpting services.
8. Maintain equipment and supplies related to aesthetician services.
9. Responsible for staying current with new products and trends relating to skin care services.
10. Contribute to Skin Care Services business planning and goals.
11. Act as the center's resource on skin care products; assess, plan, and implement educational sessions for cosmetic center staff in relation to skin care products.

ALL DUTIES AND REQUIREMENTS MUST BE PERFORMED CONSISTENT WITH THE UW HEALTH PERFORMANCE STANDARDS.

JOB REQUIREMENTS

Education	Minimum	Graduate of a school of Aesthetics or Cosmetology
	Preferred	Graduate of a school of Aesthetics
Work Experience	Minimum	2 years experience with skin care product consultation and education
	Preferred	2 years experience as practicing Aesthetician in a physician-based setting
Licenses & Certifications	Minimum	Licensed Aesthetician in the state of Wisconsin Maintain CPR Certification
	Preferred	Manager's License
Required Skills, Knowledge, and Abilities		<ul style="list-style-type: none"> Dedication to service excellence for patients Ability to work independently and in a team environment Excellent verbal and written communication skills; ability to provide presentations and facilitate group sessions

AGE SPECIFIC COMPETENCY (Clinical jobs only)

Identify age-specific competencies for direct and indirect patient care providers who regularly assess, manage and treat patients.

Instructions: Indicate the age groups of patients served either by direct or indirect patient care by checking the appropriate boxes below. Next,

	Infants (Birth – 11 months)	<input checked="" type="checkbox"/>	Adolescent (13 – 19 years)
	Toddlers (1 – 3 years)	<input checked="" type="checkbox"/>	Young Adult (20 – 40 years)
	Preschool (4 – 5 years)	<input checked="" type="checkbox"/>	Middle Adult (41 – 65 years)
	School Age (6 – 12 years)	<input checked="" type="checkbox"/>	Older Adult (Over 65 years)

JOB FUNCTIONS

Review the employee's job description and identify each essential function that is performed differently based on the age group of the patient.

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PHYSICAL REQUIREMENTS				
Indicate the appropriate physical requirements of this job in the course of a shift. <i>Note: reasonable accommodations may be made available for individuals with disabilities to perform the essential functions of this position.</i>				
Physical Demand Level		Occasional Up to 33% of the time	Frequent 34%-66% of the time	Constant 67%-100% of the time
x	Sedentary: Ability to lift up to 10 pounds maximum and occasionally lifting and/or carrying such articles as dockets, ledgers and small tools. Although a sedentary job is defined as one, which involves sitting, a certain amount of walking and standing is often necessary in carrying out job duties. Jobs are sedentary if walking and standing are required only occasionally and other sedentary criteria are met.	Up to 10#	Negligible	Negligible
	Light: Ability to lift up to 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds. Even though the weight lifted may only be a negligible amount, a job is in this category when it requires walking or standing to a significant degree.	Up to 20#	Up to 10# or requires significant walking or standing, or requires pushing/pulling of arm/leg controls	Negligible or constant push/pull of items of negligible weight
	Medium: Ability to lift up to 50 pounds maximum with frequent lifting/and or carrying objects weighing up to 25 pounds.	20-50#	10-25#	Negligible-10#
	Heavy: Ability to lift up to 100 pounds maximum with frequent lifting and/or carrying objects weighing up to 50 pounds.	50-100#	25-50#	10-20#
	Very Heavy: Ability to lift over 100 pounds with frequent lifting and/or carrying objects weighing over 50 pounds.	Over 100#	Over 50#	Over 20#
List any other physical requirements or bona fide occupational qualifications:				

Note: The purpose of this document is to describe the general nature and level of work performed by personnel so classified; it is not intended to serve as an inclusive list of all responsibilities associated with this position.