

UW HEALTH JOB DESCRIPTION

Critical Care Transport Respiratory Therapist Coordinator

Job Code: 520013	FLSA Status: Non-Exempt	Mgt. Approval: K. Scott	Date: August 2023
Department: Emergency Med – Ground Transport		HR Approval: J. Olson	Date: August 2023

JOB SUMMARY

The Critical Care Transport Respiratory Therapist Coordinator is a highly specialized, advanced level clinical leader with training specific to the care of pediatric and neonatal patients during air and ground critical care transport.

The Critical Care Transport Respiratory Therapist Coordinator must possess a high degree of organizational skills and acts as the lead Critical Care Respiratory Therapist. They will ensure Critical Care Transport (CCT) Respiratory Therapy (RT) practices are concurrent with UW Health's operational and strategic goals, policies, and guidelines. The Critical Care Transport Respiratory Therapist Coordinator must work in close collaboration with the Critical Care Transport team, supervisor, and manager to support the role of the Respiratory Therapist on the team.

The technical complexity of this position requires the Critical Care Transport Respiratory Therapist Coordinator to have a complete understanding of the tools and procedures used to care for patients during transport. The Coordinator will provide direct clinical coverage and participate in transports by both ground and air.

The Critical Care Transport Respiratory Therapist Coordinator will be responsible for training and orienting, developing competencies, and mentoring the Respiratory Therapist in performing transports of pediatric and neonates by ground and air. They will assist with the development of policies and procedures, guidelines, and delegation and implementation of protocols. Additionally, the Critical Care Transport Respiratory Therapist Coordinator will be responsible for data collection, accurate record keeping, and report generation for the QI/QA and other leadership presentations.

Demonstrating a commitment to quality and excellence, the Critical Care Transport Respiratory Therapist Coordinator will look for opportunities to perform community outreach and create partnerships with regional partners. The Coordinator will be involved in product evaluation and assessment and will assist with program development and the implementation of new technology.

MAJOR RESPONSIBILITIES

- Practices as an expert clinician with extensive knowledge of critical care transport practices and skills.
- Performs assessment by accurately identifying and diagnosing, implementing a plan of care, and evaluating and communicating results.
- Demonstrates ability for complex clinical decision making. Interprets selective laboratory and diagnostic tests.
- Assesses functionality of equipment and makes recommendations for change.
- Identifies patient and family education needs and ensures that members have adequate information.
- Initiates and maintains communication and collaboration with physicians, care team leaders, staff nurses, other disciplines, and patients/families to develop, implement, and evaluate a plan of care for each patient.
- Actively participates in daily multi-disciplinary rounds, offering clinical expertise in Transport management.
- Works with the Critical Care Transport team, Neonatology, Pediatrics, and American Family Children's Hospital (AFCH) leaders with guidance from the Critical Care Transport Medical Directors to define quality initiatives for the Critical Care Transport program.
- Collects, enters, and submits information to CAMTS. Participates in obtaining and maintaining CAMTS accreditation.
- Ensures appropriate Transport Respiratory Therapy scheduling and staffing levels are maintained.
- Assists with the coordination of the Critical Care Transport team meetings, trainings, and education. Works with Transport Nursing Supervisors and AFCH leaders to create, develop, disseminate, and implement appropriate education and competencies.
- Coordinates the utilization of new equipment in the various program areas and ensures end users fully understand the operations and functionality of the equipment.

ALL DUTIES AND REQUIREMENTS MUST BE PERFORMED CONSISTENT WITH THE UW HEALTH PERFORMANCE STANDARDS.

JOB REQUIREMENTS

Education	Minimum	Graduate from a COARC accredited School for Respiratory Therapy
	Preferred	

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Work Experience	Minimum	Three (3) years of experience as a transport staff therapist, including work with neonatal and/or pediatric critical care patients
	Preferred	Three (3) years of leadership experience
Licenses & Certifications	Minimum	<ul style="list-style-type: none"> Licensed as an RCP in the state of Wisconsin RRT credentialed by the National Board for Respiratory Care or ability to achieve within six (6) months of hire Pediatric Advanced Life Support (PALS) certification ACLS, BLS, and NRP certification TPATC certification or ability to achieve within six (6) months of hire C-NPT certification or ability to achieve within six (6) months of hire
	Preferred	<ul style="list-style-type: none"> Perinatal Pediatric Respiratory Care Practitioner EMT or previous transport experience Neonatal Pediatric Specialty Certification Member of the AARC and Transport Specialty Section
Required Skills, Knowledge, and Abilities		<ul style="list-style-type: none"> Ability to provide complete critical care in the absence of a physician Clinical expertise in patient assessment and monitoring Clinical expertise in interpretation of blood gases and lab values Clinical expertise in mechanical ventilation and administration of nitric oxide Critical thinking skills – ability to quickly and correctly assess a situation and provide appropriate care based on the situation Ability to communicate effectively and professionally Ability to acquire and maintain advanced skills such as proficiency in performing basic airway management, intubation, laryngeal mask airway placement, and needle thoracostomy Ability to show flexibility with work schedules

AGE SPECIFIC COMPETENCY (Clinical jobs only)

Identify age-specific competencies for direct and indirect patient care providers who regularly assess, manage and treat patients.

Instructions: Indicate the age groups of patients served either by direct or indirect patient care by checking the appropriate boxes below. Next,

<input checked="" type="checkbox"/>	Infants (Birth – 11 months)	<input checked="" type="checkbox"/>	Adolescent (13 – 19 years)
<input checked="" type="checkbox"/>	Toddlers (1 – 3 years)	<input checked="" type="checkbox"/>	Young Adult (20 – 40 years)
<input checked="" type="checkbox"/>	Preschool (4 – 5 years)		Middle Adult (41 – 65 years)
<input checked="" type="checkbox"/>	School Age (6 – 12 years)		Older Adult (Over 65 years)

JOB FUNCTIONS

Review the employee's job description and identify each essential function that is performed differently based on the age group of the patient.

PHYSICAL REQUIREMENTS

Indicate the appropriate physical requirements of this job in the course of a shift. *Note: reasonable accommodations may be made available for individuals with disabilities to perform the essential functions of this position.*

Physical Demand Level		Occasional Up to 33% of the time	Frequent 34%-66% of the time	Constant 67%-100% of the time
	Sedentary: Ability to lift up to 10 pounds maximum and occasionally lifting and/or carrying such articles as docket, ledgers and small tools. Although a sedentary job is defined as one, which involves sitting, a certain amount of walking and standing is often necessary in carrying out job duties. Jobs are sedentary if walking and standing are required only occasionally and other sedentary criteria are met.	Up to 10#	Negligible	Negligible
	Light: Ability to lift up to 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds. Even though the weight lifted may only be a negligible amount, a job is in this category when it requires walking or standing to a significant degree.	Up to 20#	Up to 10# or requires significant walking or standing, or requires pushing/pulling of arm/leg controls	Negligible or constant push/pull of items of negligible weight

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	Medium: Ability to lift up to 50 pounds maximum with frequent lifting/and or carrying objects weighing up to 25 pounds.	20-50#	10-25#	Negligible-10#
X	Heavy: Ability to lift up to 100 pounds maximum with frequent lifting and/or carrying objects weighing up to 50 pounds.	50-100#	25-50#	10-20#
	Very Heavy: Ability to lift over 100 pounds with frequent lifting and/or carrying objects weighing over 50 pounds.	Over 100#	Over 50#	Over 20#
Other - list any other physical requirements or bona fide occupational qualifications not indicated above:				

Note: The purpose of this document is to describe the general nature and level of work performed by personnel so classified; it is not intended to serve as an inclusive list of all responsibilities associated with this position.