Steps Required to Obtain Licenses and Certifications NP/PA/CNM/CRNA/CAA

This document is to be used as a guide to assist Nurse Practitioners, Physician Assistants, Certified Nurse Midwives, Certified Registered Nurse Anesthetists, and Anesthesiology Assistants through the process of obtaining and maintaining required certifications and licensures prior to the start of their employment at UW Health. Newly hired Advanced Practice Providers are not eligible for reimbursement of expenses incurred for licenses and certifications. This also applies to existing UW Health employees new to an APP role. Please do not apply for temporary licenses.

Nurse Practitioners (NP):

New Graduate			Current NP		
In State or Relocating to Wisconsin		Relocating to Wisconsin		From Wisconsin	
1.	If out of state, simultaneously apply for <u>WI RN</u> <u>license</u> and <u>WI APNP license</u> . If in state, apply for <u>WI APNP license</u> and maintain WI RN license.	1.	WI RN license and WI	1.	Maintain your WI RN license and WI APNP
2.	Schedule and complete your boards to obtain national certification	2.	APNP license Once you receive your WI APNP license #,	2.	Registration with new
3.	Once you receive your WI APNP license #, apply for a <u>DEA license</u> (Note: New graduates may not receive their DEA		update your <u>DEA</u> Registration with new address and practice	3	practice location and address, if changed Provide your NPI
4.	license prior to their start date)	3.	location Provide your NPI	Ο.	Number to your Hiring Manager
4.	documents regarding how to obtain a National Provider Identifier (NPI) number. Notify your Hiring Manager if you need an NPI number	J.	Number to your Hiring Manager		ivianayei

Physician Assistants (PA):

national certification	Apply for WI PA license Once you receive your WI PA license #, update	1. Maintain your WI PA license
Schedule and complete your boards to obtain national certification	2. Once you receive your	license
national certification		
	WLPA license #_undate	
	Will Miloonoo II, apaato	2. Update your DEA
 3. Once you receive your WI PA license #, apply for a DEA license (Note: New graduates may not receive their DEA license prior to their start date) 4. Refer to materials included in Medical Staff documents regarding how to obtain a National Provider Identifier (NPI) number. Notify your Hiring 	your DEA Registration with new address and practice location 3. Provide your NPI Number to your Hiring Manager	Registration with new practice location and address, if changed 3. Provide your NPI Number to your Hiring Manager

Certified Nurse Midwives (CNM):

New Graduate		Current PA			
	In State or Relocating to Wisconsin	R	Relocating to Wisconsin		From Wisconsin
1.	If out of state, simultaneously apply for WI RN license, WI APNP license, and WI Nurse Midwife license. If in state, apply for WI APNP license, WI Nurse Midwife license, and maintain WI RN license	1.	Simultaneously apply for WI RN license, WI APNP license, and WI Nurse Midwife license	1.	Maintain your WI RN license, WI APNP license, and WI Nurse Midwife license
2.	Schedule and complete your boards to obtain national certification	2.	Provide your NPI Number to your Hiring	2.	Provide your NPI Number to your Hiring
3.	Refer to materials included in Medical Staff documents regarding how to obtain a National Provider Identifier (NPI) number. Notify your Hiring Manager if you need an NPI number		Manager		Manager

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Certified Registered Nurse Anesthetist (CRNA):

New Graduate		Current CRNA			
	In State or Relocating to Wisconsin	R	Relocating to Wisconsin		From Wisconsin
1.	In in state, maintain your WI RN license. If out of	1.	Apply for WI RN license	1.	Maintain your WI RN
	state, apply for WI RN license.	2.	Provide your NPI		license
2.	Schedule and complete your boards to obtain		Number to your Hiring	2.	Provide your NPI
	national certification		Manager		Number to your Hiring
3.	Refer to materials included in Medical Staff				Manager
	documents regarding how to obtain a National				
	Provider Identifier (NPI) number. Notify your Hiring				
	Manager if you need an NPI number				
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Certified Anesthesiology Assistant (CAA):

New Graduate	Current AA			
In State or Relocating to Wisconsin	Relocating to Wisconsin From Wisconsin			
 Apply for WI AA license Schedule and complete your boards to obtain national certification Refer to materials included in Medical Staff documents regarding how to obtain a National Provider Identifier (NPI) number. Notify your Hiring Manager if you need an NPI number 	 Apply for WI AA license Provide your NPI Number to your Hiring Manager Maintain your WI AA license Provide your NPI Number to your Hiring Manager 			

^{*} Please do not apply for temporary licenses

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