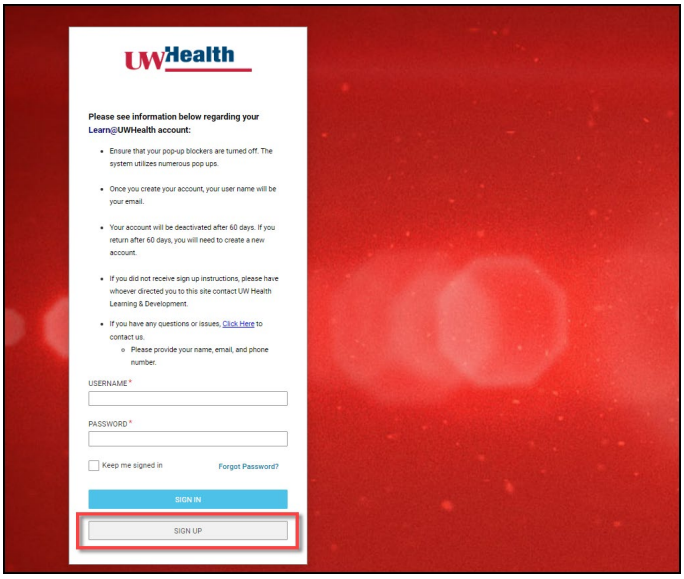
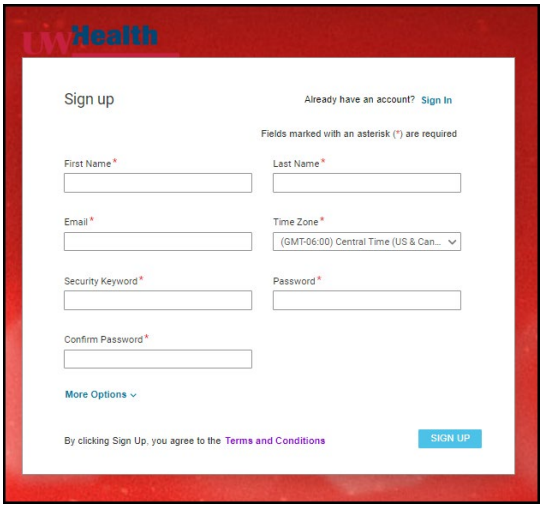
External Orientation Training Sign-up

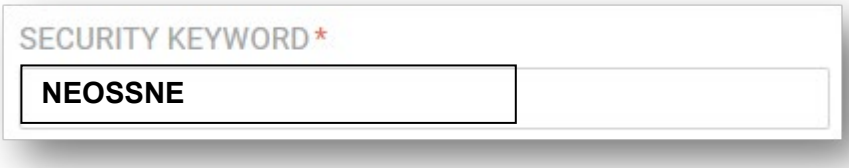
1. Access the UW Health Learning System for external users https://uwhealth-external.sabacloud.com/
2. Click **Sign Up** to create your account. **NOTICE**: Your account will only be active for 60 days. Please be sure to complete all trainings and print any necessary certificates of completion within 60 days.



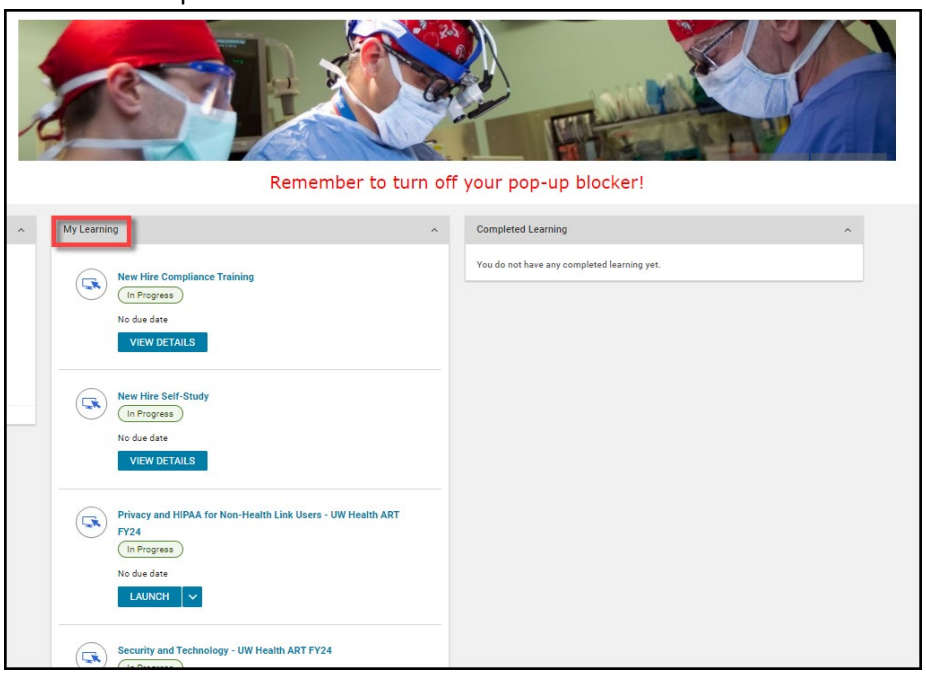
3. All fields are required for signup. Sign-up using your work/school email address.
Note: Your email address will become your username.



4. In the SECURITY KEYWORD section enter in the code NEOSSNE. (Note: The code is case sensitive, use all CAPS)



5. Click **SIGN UP.**
The courses you are required to take (6 total) will already be assigned to you and are visible in the MY LEARNING portion on the Home screen.



NOTE: Click **LAUNCH** to open each module. For courses with multiple modules, click **View Details** and then Launch each module.

For questions regarding the functioning of the eLearning site, please contact HRServiceCenter@uwhealth.org.